



# Asian Physics Olympiad

Adelaide, Australia | 5–13 May 2019

## POSITION DESCRIPTION **Team Guide**

<b>Purpose of assignment</b>	
This role is part of the Event Management Team. This team will be the face of APhO 2019. You will provide support and assistance to students, leaders and/or observers, ensuring our guests have the best APhO experience, get to where they need to (safely and on-time), and are assisted in the case of emergency.	
<b>Position title</b>	Team Guide
<b>Reports to</b>	Program Manager APhO
<b>Location</b>	Adelaide – Hilton Hotel and other locations
<b>Outline of responsibilities</b>	
<ul style="list-style-type: none"><li>• accompany and guide one team of students for the duration of the APhO week</li><li>• ensure student safety at all times</li><li>• ensure students arrive on time at relevant venues, in accordance with the time table</li><li>• communicate any time table changes to your team</li><li>• troubleshoot student issues</li></ul>	
<b>Skills and requirements</b>	
<ul style="list-style-type: none"><li>• current Working with Vulnerable People Check, or the ability to obtain</li><li>• highly organised and ability to work autonomously and under pressure</li><li>• good communication and proven leadership skills</li><li>• initiative and ability to follow directions</li><li>• working knowledge of, or ability to learn, Adelaide CBD, in particular the walking route between hotels and exam venue</li><li>• DESIRABLE – Olympiad experience</li><li>• DESIRABLE – ability to speak an Asian language or Russian</li></ul>	
<b>Time commitment</b>	
<ul style="list-style-type: none"><li>• Friday 3 to Sunday 12 May 2019 – this is a live-in position</li><li>• online training as arranged by the Program Manager prior to camp</li></ul>	
<b>Payment</b>	
This role is a voluntary position. The program will not provide payment for time spent at APhO nor reimbursement for time lost from employment. Volunteers are responsible for their travel costs associated with attending APhO 2019. Where relevant, accommodation and meals are provided.	

Version: 15 January 2019